



GROSSMONT-CUYAMACA

COMMUNITY COLLEGE DISTRICT

Moving Forward



GROSSMONT/CUYAMACA CBOC CONSTRUCTION COMMITTEE

PROJECT REVIEW & MONITORING PROCESS

July 21, 2004

Major Projects [\$5 million and more]

1. Commencing upon the Governing Board's approval of each program statement and the Initial Project Proposal, the Construction Committee, after receiving a general project briefing, shall be made aware of significant variances if they occur at project planning milestones. The Committee will analyze those variances and report to the full CBOC.
2. When the project has reached completion of plans and specifications and has been submitted to DSA for review, the Construction Committee shall conduct a pre-bid review of project schedule, construction budget, and conformance with ballot measure list of projects.
3. The next Construction Committee benchmark shall be at 50% of project completion and include a walk-thru. Should at any time unexpected events occur that would cause the project to significantly exceed the unexpended budget for contingency, the Committee shall meet and review the situation and report to the CBOC.
4. The final step is a review by the Construction Committee of the project at the time of completion and close out. At this time the Committee shall file a final summary report with the CBOC.

Minor Projects

The Committee shall meet quarterly to review the status of all construction projects on both campuses and overall progress of the Prop. R program.